

## Project Funding

<i>Project Name</i>	Club Symposium
<i>Pillar</i>	Organizational Effectiveness
<i>Pillar Content Area</i>	Club Organizational Effectiveness
<i>Goal of Project</i>	Build capacity and knowledge within our clubs for implementing good governance practices in the areas of: effective policies and procedures; and Board operations
<i>Project Description</i>	Bring together representatives from all our member clubs to a 4 hr training symposium on developing effective policies and procedures; and effective Board operations.
<i>Expected Outcome(s)</i>	Clubs and their Board members will have a greater knowledge and capacity to implement better practices in the areas of: policies and procedures; and overall Board operations (such as effective meetings, Board orientations, Board/Leader training and recruitment).
<i>Key Driver for Project</i>	PSO ED and VP Administration
<i>Other Stakeholders Necessary for successful implementation</i>	Club buy-in and champions. Follow up supports and engagement with clubs (PSO staff/VP Admin).

### Plan

<i>Key Steps</i>	<i>Expected</i>	<i>Comments</i>
1	Establish committee to organize	2019-03-15
2	symposium" schedule, presentors	2019-04-15
3	Communicate info to clubs and	2019-06-15
4	Follow up info and details with p	2019-07-06
5	Host Symposium	2019-07-20
6	Follow up with clubs re: implem	st 15 - ongoing
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**Budget**

**Revenue**

Source	Amount
PSO contribution	CA\$1,000.00
Sponsor	CA\$500.00

**CA\$1,500.00**

**Expenses**

Area	Amount
Facility rental	CA\$500.00
Lunch and nutrition breaks 50 x \$25	CA\$1,250.00
Presenter honorariums 4 x \$250	CA\$1,000.00
Resource material (handouts, recording of sessions for upload on website)	CA\$1,000.00

**CA\$3,750.00**

**AMOUNT REQUESTED CA\$2,250.00**

**Additional Information (if relevant)**